

Parent Advisory Council
Spring Creek Community School
Minutes of October 20, 2011

1.0 Call to Order – Christiane Loring, Chair

Meeting was called to order at 8:47 am

2.0 Check of Membership

a. Directors: Rob Cox, Angela Morris, Tracy Kerr, Christiane Loring, Kerri Fletcher

b. Members: Erin McCann, Kathleen Withey, Shannon Susko, Adele Ferguson, Shelley Herron, Stephanie McHugh, Heidi Groot

c. Regrets: Tanya Goertzen, Rachael Lythe

d. SD48: Karen Saenger, Christine Buttkus

e. APE: Sharon Tyrrell

3.0 Adopt Agenda

Motion: Rob Cox and Kathleen Withey that the Agenda for October 20, 2011 be adopted with the changes of new business (7.2) to occur before the director's reports. Motion carried

4.0 Approval of September 15, 2011 Amended minutes

Lara Wall and Tanya Goertzen approved Amended minutes via email on September 21, 2011 so that they could be circulated to membership. Minutes will be approved with a motion at the October/ 2011 PAC meeting.

Motion: Rob Cox and Christiane Loring made a motion to approve the Amended minutes circulated via email on September 21, 2011. Motion carried.

7.0 New Business

7.2 Supervision on outside playgrounds – Kerri Fletcher

There have been concerns raised about supervision on the playgrounds. Tanya is in discussions with Karen Saenger and will be able to report further at the next meeting. If you have any concerns please email PAC at SCCSPAC@gmail.com .

Parent spoke up regarding a child that is being bullied. She is coming at lunch to see what's going on. The field is supervised but there are other places where there is no supervision. It's been better when the parent is there.

Karen reported that there are 6 adults out on the playground for recess and lunch. Parents suggested that duties be in certain zones. This particular parent has seen the bullying happen every day.

Kindergarten is on the playground because we changed to full time kindergarten. Having such young children playing with older kids is sometimes just an accident waiting to happen.

Another parent suggested older students organizing games for the younger kids.

When the snow flies it's a lot harder to have play outside.

Karen will be meeting with supervisors to discuss.

5.0 Reports

5.1 Chairs Reports – Christiane Luring/Tanya Goertzen

Nothing to report.

SCCSpac@gmail.com – email us if you have any queries and we can farm your request or query out to the right right person to handle. This will get you directly involved with the PAC

5.2 Treasurer report – Lara Wall

The gaming grant went through this year so we have another \$5340 so our balance is now \$12,353.04. \$1500 of this is going to the Gambier trip this year and \$2900 is for any arts and culture program (we may want to start thinking about what we would like to do this school year) We can also take a look at the operating budget and move some of this balance over to pay for other activities, they need to be extracurricular and not activities or programs put on by the school district, if we want. We could look at using some for the

bike safety program in the spring and for fun day. This will help us to free up some funds to go towards the computers on the carts for the students we have as a goal.

The interactive whiteboard was been installed. Looking for feedback for anyone as all I have heard is negative feedback. The installation and cost came in under budget. We had to put aside \$5000 for this expense and the invoice came in at \$3869.04. Yeah!!!

Cookbooks spirit wear and cards had to be combined into one line item as revenue received was not broken down from Welcome Back Night. We brought in \$214 from these sales. As we did not have the BBQ this year we have no revenue going towards the computers from the Welcome back night. We did have \$242.50 come in from the bake sale which is to go towards Gambier.

Paypal seems to be working well and we have just moved the funds from the account to our bank account. We wanted to wait until all orders were in before moving the funds to help with reduced fees. I have had to combine the sushi, pizza and pasta days into one line item as well on the budget into "hot lunches". If I was to break it down, I would have to go into each individual order by searching under each student's name for the breakdown. I cleared this issue with Tanya to go ahead and combine the three into one. This also helps with not having to separate expenses as we have some that are for all three programs but difficult to calculate the breakdown. We have collected approximately \$34000 in revenue so far for the hot lunches. Expenses for this line item have just started running through the account and are very minimal at this point until I start getting the larger invoices. We need to decide who is taking care of contacting the parents who still have unpaid orders as these students are getting lunches but they have not yet been paid for. Christiane can show you all how to see these orders on the hot lunch program website.

Please let me know if there are any questions.

5.3 Principal's Report – Karen Saenger

Report Attached

Christine Buttkus noted that things are being raised at the Board and are being sent to the Provincial level.

5.4 École la Passerelle Report - Sharon Tyrrell

Looking at artist in residence focused on music. Obviously in French. If SCCS is interested we could have our children involved. Idea was to have it around the Holiday concert and then possibly an ongoing thing.

BC Teachers' Federation offer presentations regarding bullying for parents. Just need to give them possible dates. Maybe sometime in November in library. Looked at the 29th of November.

Syrup coming out. Sharon will be distributing. Same price as last year.

5.5 Committee Reports

5.5.1 Hot lunch Online Program – Chistine Loring

Report attached.

5.5.2 Fundraising – Kerri Fletcher

Pasta, Pizza, Sushi all going well. Money raised is noted in the Treasurer's report. The Treasurer also noted that the scholastic book fair and Gr. 6/7 bake sale made \$242.50 from the Bake Sale and I have to say the Gr. 6/7 parents and children were wonderful. We made \$214 from card, cookbook and spirit wear sales.

5.5.3 Lice – Donna Wilson

Tracy Kerr reported on behalf of Donna that at her last check, classes are totally free of lice which is awesome.

5.5.4 School Directory – Rachael Lythe

Kerri Fletcher reported on behalf of Rachael, that the school directory is expected to be completed early next week and out by 28th. Who is taking care of Ecole. Sponsors are in. There are five sponsors and they have paid.

5.5.5 Book Fair – Christiane Loring

Report from Sara Leach is attached

Christiane will talk to Sara regarding the \$1200 put aside for the library.

6.0 Old Business

6.1 Masquerade – Kerri Fletcher

This was not as well attended as we had hoped however we believe it was due to a number of reasons. It should have been later in the month of October and was not well marketed. We should have been sending the invitation via the class parents or at least reminders so that all had ample time to get babysitters etc. We did not have any new parents present which was disappointing. Having the shop for a night was great but having it in another room made it less of an intimate event. We broke even so that is good as this was not a fundraiser but a social gathering. The shop for a night enabled us to give away a lot of prizes so this was great too. Thank you to Andrea for organizing this. Also thanks to all the ladies that helped out to pull it all together.

6.2 Shop for a Night – Andrea Legge

Refer to report above

6.3 Missoula – Tracy Kerr

Tracy has posters. They will go up all around town. Tracy talked to a few classes about auditioning. They practise from 3 to 7. Little ones go 3 to 5. Tanya going to talk to Karen about workshops.

6.4 Social Responsibility – Erin McCann

Erin McCann was in Fiji and had a meeting with the head teacher of the school there. 1/3 of the children have to walk 12km to school everyday. Took pictures of grades to think about doing exchanges such as pen pals. The head teacher said he would take anything. Very excited about being involved with another school.

Question raised about getting rid of the waste such as plastic. Erin said that she has looked into it as they needed recycling for their resort. She would take care of it. She has to look into the shipping aspect. In the early stages the resort is happy to help but if it is an ongoing thing we'd have to look at a plan.

Erin, Christiane, Tanya, Karen meet Wednesday 845 See if those parties are available.

6.5 Class Parents – Tracy Kerr

Tracy is getting the class parents emails and from there will advise them to get their class list emails together.

7.0 New Business

7.1 Scholarship programs – Kerri Fletcher

Whistler Secondary School sent a cheque to the recipient of the SC Scholarship. Lara has already been notified and is reimbursing WSS.

7.3 Bike Safety – Lara Wall

Defer until spring

8.0 Adjournment: 10:36 am next meeting November 17 at 8:45 at SCCS

Submitted by Kerri Fletcher

October 20, 2011

PAC Meeting – Principal's Report

Ms. Saenger's Personal Goal: Working together to create a positive, healthy school community within a culture of collaboration.

Announcements

- Erin Boisvert graduated with her Master's Degree in Education from SFU
- Sarah Leach published her new novel "Count Me In" and held a book launch at the Whistler Public Library
- Janet Penny was awarded Whistler's Fav Teacher
- Sandra Epplert is this year's recipient of the Canadian Heritage Foundation National Excellence Award for Teachers – Western Region (more later)
- Elise Hardy is a conference presenter. She will be presenting her work on bringing Culture into the classroom at the APPI PC conference.

Non-Instructional Day: – Our hard working, dedicated teachers are collaborating, learning and creating rich learning environments for our students. Here is a sample of Teacher Pro-D activities that are happening on Friday:

- Kindergarten teachers are working through the SD#48 document "Play, Learn and Grow Together", learning about best practices for All Day K, and designing and developing learning activities for students.
- Primary Teachers are researching performance standard practices as presented in the BC Curriculum Resources: Reading 44, Writing 44 and Math 44 and collaborating to develop new learning activities for Gr. 1/2 combination classes based on this research.
- Primary Teachers are deepening their knowledge of Assessment for Learning practices and collaborating to create student portfolios that will document growth in student learning.
- Intermediate FSL Teachers are researching web-based resources and collaborating to develop teaching techniques and learning activities for students.
- Conference Attendees:
 - Music Teachers' Conference
 - Intermediate Teachers' Conference
 - APPI PC – French Language Teachers
 - ESL Conference
 - Elementary Drama Conference

Class Size and Configurations

- Current enrollment is 283 (16 more students than Sept. 2010)

- WSS is 338 (3 less than Sept. 2010)\
- District elementary enrollment is increasing, while secondary continues to decline

Website

- Continuous improvement – hotlunch orders, calendar, Parent information, Student safety – What would parents like to see on the website?

Up Coming Events and programs

- Leadership Program – 123 students applied
 - Equipment Room
 - Hot lunch – students will work 3 month shifts and rotate through Sushi, Pizza and Pasta Days
 - Primary Helpers
 - Technology Team
 - Assembly Team
 - Announcements
 - Officer Helpers
 - Spirit Team
 - Noon Games Leaders – students organize stations in the gym and guide small group play for K-1 and 2-3
 - Photography Club – looking for parent sponsor(s) to help at lunch time in the computer lab, teach photography skills, keep our photostream up-to-date
- Primary Assembly – Today at 2pm
- Halloween Parade and Food Drive – Monday, October 31st – 8:45am
- Remembrance Day Assembly – November 10th – Time TBA

Strike Action Update

- Our October Student Health and Safety Meeting was attended by all teachers
 - included Epi Pen Training, Child Neglect/Abuse Protocols, medical alerts, earthquake drill
- There has been no interruption to our extra-curricular sports. Thank you to Tracy Kerr for coaching the girls' volleyball team and Mme. Carrie for coaching the boys' team. Their first game is here against Signal Hill after school.
- Traditional field trips (primary visit to North Arm Farm, gr.4 visit to the Weather Station, Halloween Ice Skating) have continued with the exception of the Bear Den Visits. Teachers have been instructed by the SSTA not to complete field trip forms beyond a one-page permission form. Consequently, this action prohibits teachers from organizing Higher Care field trips which require a proposal and approval from the Superintendent. Other activities that fall under Higher Care include skiing, hiking, swimming.
- There will be no interim report cards. Parents may contact their child's teacher directly for an update on their child's progress.
- Should Strike Action continue please give some thought around how to organize and prepare for Santa's Workshop. We do not know at this time whether teacher involvement will be limited. A

considerable amount of time is spent organizing and sorting the items during the two week collection time. Typically teachers have done this work on their own time at lunch.

From: "Chairperson Pac" <scspac@gmail.com>
To: "Kerri Fletcher" <kerrifletcher@telus.net>
Subject: Fwd: Book Fair Details
Date: October-19-11 3:45 PM

more stuff from sara leach

----- Forwarded message -----

From: Sara Leach <Sleach@sd48.bc.ca>
Date: Wed, Oct 19, 2011 at 10:07 AM
Subject: Book Fair Details
To: scspac@gmail.com

** **

Hi Tanya,

I'm looking at the book fair details now. I was pretty close. We made \$849 in cash, \$451 in product, and \$150 in credit (for product later in the year).

Last year our total sales were \$4000, and this year they were \$3500 so we weren't that far off, actually.

Thanks,

Sara Leach
Teacher-Librarian
Spring Creek Community School
Whistler, BC
604 935 3822

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Hot lunches report by Christiane Loring

Doing well. We have 299 students registered for hot lunches.

Most parents have figured it out and paid online.

Maybe 10-15 parents called me to do the registration for them and same amount have decided to pay by cheque.

We still have some outstanding accounts. (around 20 people for an amount of \$3000) I will get to it this week-end and send them reminders.

We still have some parents that want to make changes now. We are accommodating as much as possible but we are hoping that next term it will be a lot more seamless.

All in all I think it is a successful program and easier to work out the logistic for our parent volunteers as order / delivery forms and accounting are done automatically through the program.

Thank you to Caralynn and Hannah for heading up the Sushi program, Glowena and Noelle the pizza program and Kerri and Margie for the Pasta day.